

CH094565

**SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET**

Referred to Commission Committee: _____

For Commission Action on: _____

DESCRIPTION OF ITEM:

RESOLUTION AMENDING THE FY 2008-2009 SHELBY COUNTY OPERATING BUDGET FOR THE MEMPHIS AND SHELBY COUNTY JUVENILE COURT AS PER EXHIBIT A AND B TO APPROVE THE CONTRACT AGREEMENT WITH SHELBY COUNTY SCHOOLS FOR THE SAFE SCHOOLS/HEALTHY STUDENTS GRANT IN THE AMOUNT OF \$29,967.00. THIS ITEM REQUIRES EXPENDITURE OF FEDERAL GRANT FUNDS IN THE AMOUNT OF \$29,967.00. SPONSORED BY COMMISSIONER SIDNEY CHISM.

CHECK ALL THAT APPLY BELOW:

_____ This Action does NOT require expenditure of funds.

X This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$ _____ ; County CIP Funds- \$ _____

State Grant Funds: \$ _____ ; State Gas Tax Funds: \$ _____

Federal Grant Funds: \$ 29,967.00

Other funds (Specify source and amount): \$ _____

Other pass-thru funds (Specify source and amount): \$ _____

Originating Department: Juvenile Court

APPROVAL:

Dept. Head: _____
(Type your name & phone #.) (Initials) (Date)

Elected Official: Larry K. Scroggs 405-8544 JS 10/28/08
(Type your name & phone #.) (Initials) (Date)

Division Director: _____
(Type your name & phone #.) (Initials) (Date)

CIP - A&F Director: _____
(Type your name & phone #.) (Initials) (Date)

Finance Dept. 10/30/08 Richard H. Smith MAS 11/30/08
(Type your name & phone #.) (Initials) (Date)

County Attorney: Mary L. Bright x4963 mlb 11/28/08
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: Jim Hunsicker JH 11/3/08
(Type your name & phone #.) (Initials) (Date)

SUMMARY SHEET

I. Description of Item

RESOLUTION AMENDING THE FY 2008-2009 SHELBY COUNTY OPERATING BUDGET FOR THE MEMPHIS AND SHELBY COUNTY JUVENILE COURT AS PER EXHIBIT A AND B TO APPROVE THE CONTRACT AGREEMENT WITH SHELBY COUNTY SCHOOLS FOR THE SAFE SCHOOLS/HEALTHY STUDENTS GRANT IN THE AMOUNT OF \$29,967.00. THIS ITEM REQUIRES EXPENDITURE OF FEDERAL GRANT FUNDS IN THE AMOUNT OF \$29,967.00. SPONSORED BY COMMISSIONER SIDNEY CHISM.

II. Source and Amount of Funding

A. Amount Expended/Budget Line Item

Federal Grants \$ 29,967.00

B. ALL Costs (Direct/Indirect)

Direct Costs: \$29,967.00

C. Additional or Subsequent Obligations or Expenses of Shelby County

None

III. Contract Items

A. Type of Contract: Grant Award

B. Terms: October 1, 2008 thru March 31, 2009

IV. Additional Information Relevant to Approval of this Item

To expend Safe Schools/Healthy Students Grant Fund 374, in the total amount of \$29,967.00, on behalf of the Memphis and Shelby County Juvenile Court, for expenditures incurred for providing intensive case management services to Shelby County Schools students entering the juvenile justice system.

ITEM # _____

PREPARED BY: Mamie Jones

MOVE _____

APPROVED BY: [Signature]

RESOLUTION AMENDING THE FY 2008-2009 SHELBY COUNTY OPERATING BUDGET FOR THE MEMPHIS AND SHELBY COUNTY JUVENILE COURT AS PER EXHIBIT A AND B TO APPROVE THE CONTRACT AGREEMENT WITH SHELBY COUNTY SCHOOLS FOR THE SAFE SCHOOLS/HEALTHY STUDENTS GRANT. THIS ITEM REQUIRES EXPENDITURE OF FEDERAL GRANT FUNDS IN THE AMOUNT OF \$29,967.00. SPONSORED BY COMMISSIONER SIDNEY CHISM.

WHEREAS, Shelby County Schools has entered into an agreement with the U.S. Department of Education to receive an amount of \$1,824,048.00 for the Safe Schools/Healthy Students Grant Initiative; and

WHEREAS, It is necessary to contract with Shelby County Schools for \$29,967.00 to provide intensive case management services to Shelby County Schools students entering the juvenile justice system; and

WHEREAS, The term of this contract is October 1, 2008 through March 31, 2009; and

WHEREAS, The approved Operating Budget for FY 2008/2009 of Memphis and Shelby County Juvenile Court needs to be amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the contract with Shelby County Schools in the amount of \$29,967.00 is hereby approved.

BE IT FURTHER RESOLVED, That FY 2008-2009 Shelby County Operating Budget and Position Control Budget is hereby amended and funds appropriated per Exhibit A and B, which is attached hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute any and all documents necessary to comply with the intent of this resolution.

BE IT FURTHER RESOLVED, That the County Mayor and Director of Administration and Finance be and are hereby authorized to issue their warrant or warrants in the amount not to exceed \$29,967.00 pursuant to the terms and conditions of said grant, and to take proper credit in their accounting therefore.

AC Wharton, Jr., County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____

EXHIBIT A

JUVENILE COURT OF MEMPHIS AND SHELBY COUNTY
OPERATING BUDGET AMENDMENT
FY 2008 - 2009

374-707004- Safe Schools/Healthy Students

<u>Line Item</u>	<u>Description</u>	<u>Current Budget</u>	<u>Budget Adjustment</u>	<u>Amended Budget</u>
4331	Federal Through State Grant	-	(29,967.00)	(29,967.00)
5102	Salaries & Labor	-	18,097.00	18,097.00
5510	Retirement	-	2,444.00	2,444.00
5516	Medicare Coverage	-	263.00	263.00
5520	Group Life Insurance	-	124.00	124.00
5543	Cigna Insurance	-	4,298.00	4,298.00
5560	Diability Insurance	-	290.00	290.00
5591	OJI Expense	-	281.00	281.00
5592	Unemployment Comp	-	60.00	60.00
6042	Materials and Supplies	-	750.00	750.00
6419	Education and Training	-	375.00	375.00
6446	Local Transportation	-	2,985.00	2,985.00
	Net Operations	-	-	-

Poole, Bernita

From: Bright, Mary
Sent: Thursday, October 30, 2008 9:51 AM
To: Poole, Bernita
Subject: FW: Answer To Your Question

Bernita, please attach the below email to the resolution packet for juv. Court---thanks, mlb

Mary L. Bright
Contracts Administration
160 N. Main St., Ste. 550
Memphis, TN 38103
(901) 545-4963

-----Original Message-----

From: Bright, Mary
Sent: Thursday, October 30, 2008 8:49 AM
To: 'Mamie Jones'
Subject: RE: Answer To Your Question

Thank you--mlb

Mary L. Bright
Contracts Administration
160 N. Main St., Ste. 550
Memphis, TN 38103
(901) 545-4963

-----Original Message-----

From: Mamie Jones [mailto:Jonesm-a@shelbyjuvenilecourt.com]
Sent: Thursday, October 30, 2008 8:44 AM
To: Bright, Mary
Subject: Answer To Your Question

The answer to your question as to why the resolution was drafted after the contract was signed is that the Safe Schools Grant extension notification came after 2008-2009 budget packets were submitted. The resolution was drafted to set up the budget for Safe Schools Fund 374.

Please let me know if you need additional information.

Thank you.
Mamie Jones

Mamie Jones
Grants Coordinator
Memphis and Shelby County Juvenile Court
616 Adams Avenue

Memphis, TN 38105
901-405-8787

CONTRACT AMENDMENT
Shelby County Schools
And
Juvenile Court of Memphis and Shelby County
October 2008

Per this Amendment, the following terms shall be incorporated into the Agreement as previously amended.

4. SERVICES

Safe Schools/Healthy Students Juvenile Justice Liaison (JL)

- I. As described in the attached Proposal, the JL will work full-time (37.5 hours per week) on The Court's 12-month schedule until March 31, 2009.

5. COMPENSATION

Replace:

An amount of \$29,967.00 is allocated for the Extension (Year 4), which begins on October 1, 2008 and ends March 31, 2009. The term of this Agreement shall only be amended by the mutual written consent of the duly authorized representatives of SCS and The Court. Unused budget funds shall not be carried over. The Final invoice shall be submitted no later than May 31, 2009.

6. BILLING

Replace:

- a. For services rendered, in accordance with SCS fiscal procedures, the Court will submit monthly invoices. All outstanding and Final invoices shall be submitted by The Court to SCS no later than May 31, 2009.
- b. For services and supplies, The Court will submit monthly invoices documenting the purchase. All outstanding and Final invoices shall be submitted by The Court to SCS no later than May 31, 2009.

7. TERMS

Replace first sentence:

This contract extends through March 31, 2009.

Add:

As proposed by SCS this is a six (6) month extension of a three (3) year project.

8. Replace:

Funding for the project is subject to the appropriation and availability of local, State and/or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, SCS reserves the right to terminate the Agreement upon written notice to The Court.

11. Add:

All 2008 performance reports shall be submitted by The Court to SCS no later than January 15, 2009.

Notice of Change to:

INTERAGENCY MEMORANDUM OF UNDERSTANDING BETWEEN SHELBY COUNTY SCHOOLS (SCS), PROJECT CLASS, SHELBY COUNTY SCHOOLS EXECUTIVE LEVEL ADMINISTRATORS And THE JUVENILE COURT OF MEMPHIS AND SHELBY COUNTY CONTRACTUAL


Replace: (second paragraph, bullet ten)

Trent McVay, tmcvay@scsk12.org, with Dee Dee Lunsford, dlunsford@scsk12.org, Director of Counseling, Intervention and Alternative Services, Shelby County Schools, c/o Safe Schools/Healthy Students Office, 4885 Bill Knight Avenue, Millington, Tennessee 38053.

Attachments:


Extension (Year 4) Budget
Interagency Memorandum of Understanding

SIGNATURES affixed below indicate agreement to the terms and conditions stated herein:


Bobby Webb, Ed.D., Superintendent
Shelby County Schools

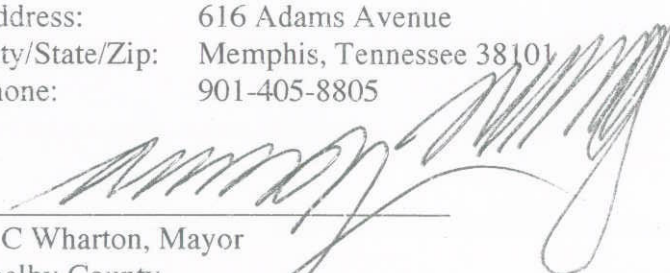
9/24/08
Date

Address: c/o Safe Schools/Healthy Students Office
4885 Bill Knight Avenue
City/State/Zip: Millington, Tennessee 38053
Phone: 901-873-8147

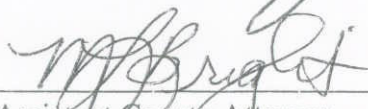

Larry Scroggs, Chief Administrative Officer
Juvenile Court of Memphis and Shelby County

9/30/08
Date

Address: 616 Adams Avenue
City/State/Zip: Memphis, Tennessee 38101
Phone: 901-405-8805


A C Wharton, Mayor
Shelby County

10/13/08
10/13/08
Date


Assistant County Attorney
Contract Administrator

10/13/08
Date

Safe Schools, Healthy Students Partner Budget
Juvenile Court of Memphis and Shelby County
Extension (Year 4) 6-months (October 1, 2008 - March 31, 2009)

ASN# GW 399

Category	Grant Funds		Total
Personnel			
Probation Counselor A	\$ 18,098.00		\$ 18,098.00
(100% - FTE)			
Subtotal Personnel	\$ 18,098.00		\$ 18,098.00
Fringe Benefits			
Retirement (13.5%)	2,444.00		\$ 2,444.00
Medicare (1.45%)	263.00		\$ 263.00
Group Life Insurance (.680%)	123.00		\$ 123.00
Health Insurance	4,298.00		\$ 4,298.00
Disability Insurance (1.600%)	290.00		\$ 290.00
OJI Expense (1.550%)	281.00		\$ 281.00
Unemployment Compensation (.329%)	60.00		\$ 60.00
Subtotal Fringe Benefits	\$ 7,759.00		\$ 7,759.00
Travel			
Local Travel			
Project Manager (50 mi./daily x .46/mi. x 130 days)	2,985.00		\$ 2,985.00
Subtotal Travel	\$ 2,985.00		\$ 2,985.00
Staff Development			
JJL Training	\$ 375.00		\$ 375.00
Subtotal Staff Development	\$ 375.00		\$ 375.00
Supplies			
Cell Phone (1 year cellphone service)	-		\$ -
Office Supplies	\$ 750.00		\$ 750.00
Subtotal Supplies	\$ 750.00		\$ 750.00
Other Direct Costs			
Total Direct Costs	\$ 29,967.00		\$ 29,967.00
Indirect Costs			
Indirect Cost	\$ -		\$ -
Total Budget	\$ 29,967.00		\$ 29,967.00